

**SREX LEAD AUTHORS MEETING #1 • PANAMA  
PROVISIONAL AGENDA**

**Sunday, 8 November 2009**

16:00-17:00 Optional orientation for people new to the IPCC process @ Crowne Plaza - Bella Vista

17:00-19:00 Pre-registration and cocktail reception @ Crowne Plaza - Bella Vista

**Day 1, Monday, 9 November 2009**

08:30 Transportation to Smithsonian Tropical Research Institute (STRI)

09:00-10:00 Registration

10:00-11:30 Opening plenary session

- Welcoming remarks
  - Panamanian officials (TBC)
  - Eldredge Bermingham, STRI Director
  - Renate Christ, Secretary of the Intergovernmental Panel on Climate Change (IPCC)
  - Vicente Barros, IPCC Working Group II Co-Chair and SREX Science Steering Group
- Keynote addresses
  - *Climate Extremes and Projected Changes: Progress and Challenges*  
Thomas Stocker, IPCC Working Group I Co-Chair
  - *Disaster Risk Reduction Strategies: The United Nations Perspective*  
Andrew Maskrey, UN International Strategy for Disaster Reduction (ISDR) (TBC)
  - *Climate Science and Disaster Risk Reduction*  
Chris Field, IPCC Working Group II Co-Chair
- Discussion

11:30-12:00 Coffee break

12:00-13:00 Plenary (continued)

- Framing the Special Report
  - *Background and Goals for the Meeting*  
Kristie Ebi, Head of the IPCC Working Group II Technical Support Unit (TSU)
  - *Presentation of the Approved Outline, and Objectives for the Special Report*  
Chris Field, IPCC Working Group II Co-Chair
  - *Relation to the Fifth Assessment Report and the Increased Emphasis on Adaptation*  
Ian Burton, Environment Canada and Coordinating Lead Author of SREX Chapter 8
  - Discussion
- Meeting logistics
- Charges for parallel chapter breakout sessions

- 13:00-14:00 Lunch [catered]
- 14:00-15:30 Chapter breakout sessions
- Chapter scope (based on material approved at IPCC-XXX)
  - Chapter outline
  - Key themes and messages
  - Workload management
- 15:30-16:00 Coffee break
- 16:00-17:30 Chapter breakout sessions (continued)
- 17:45 Transportation to hotels

**Day 2, Tuesday, 10 November 2009**

- 08:30 Transportation to STRI
- 09:00-11:00 Plenary
- IPCC process overview
    - Principles and procedures
    - Roles of CLAs, LAs, and REs, and role of Technical Support Units
    - Provisional schedule for SREX development
    - Expert and Government Reviews, and annotation responsibilities
    - Uncertainty and other cross-cutting themes
    - Assessment definition and parameters
- 11:00-11:30 Coffee break
- 11:30-13:00 Chapter breakout sessions
- Identify links amongst chapters, and identify needs and mechanisms for coordination to avoid redundancy and omissions
  - Identify sectoral/regional expertise, and develop suitable cross-chapter liaisons
- 13:00-14:00 Lunch [catered]
- 14:00-16:00 Chapter breakout sessions (continued)
- Select case studies that best illustrate themes/topics addressed in respective chapters
  - Identify Contributing Authors to fill gaps in expertise
  - Develop work program for chapter
    - Review adequacy and limitations of published literature for achieving objectives of each chapter and identify areas where further search is needed
    - Assign author drafting responsibilities
    - Consider internal schedules for meetings, phone conferences, e-mail conferences
    - Develop schedule for submission of materials to CLAs
- 16:00-16:30 Coffee break
- 16:30-17:30 Plenary
- Short (three slide) writing team presentations on:
    - Chapter outline
    - Cross-chapter liaisons required
    - Case studies
  - Optimize chapter groupings for parallel sessions

17:45 Transportation to hotels

**Day 3, Wednesday, 11 November 2009**

08:30 Transportation to STRI

09:00-11:00 Parallel cross-chapter sessions

- Problems/solutions for addressing common themes and scale issues
- Consistent definitions and methods of assessment (e.g., sensitivity, adaptation, vulnerability, thresholds, non-climate indicators of change)

11:00-11:30 Coffee break

11:30-13:00 Parallel cross-chapter sessions (continued)

13:00-14:00 Lunch [catered]

14:00-14:45 Plenary: technology and resources

- Author Portal maintained by IPCC Working Group II TSU
  - DC/EIT access to Stanford library resources
  - Grey literature database of SREX cited material
  - Author drafts exchange mechanism
  - Listserves
  - Referencing software and style guide
- Partnerships for grey literature mining and archiving

14:45-15:45 Plenary: case studies

- In Chapters 1-8 vs. Chapter 9
- Cross-chapter case studies
- Integrating case studies in Chapter 9 with the rest of the report

15:45-21:30 STRI-hosted field trip and dinner

16:00 Miraflores Visitors Center

17:30 Transportation to hotels

19:15 Transportation from hotel to restaurant

19:30 Dinner

21:30 Transportation to hotels

**Day 4, Thursday, 12 November 2009**

08:30 Transportation to STRI

09:00-11:00 Chapter breakout sessions

- Refinement of writing assignments and responsibilities
- CLA words of wisdom

11:00-11:30 Coffee Break

11:30-13:30 Closing plenary

- Chapter reports, activities, and plans
- Discussion of supporting activity priorities (expert meetings, chapter meetings, guidance papers, e-conferences)

- Discussion of resource needs and constraints
- Other business
- Closing remarks

14:00           Transportation to hotels

14:00-17:00   Opportunity for informal chapter meetings either at STRI or hotels