Disaster Risk Management, (DRM) Workshop

Torquay Victoria Australia
8th – 10th April 2008

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• Are you someone who either is involved in Disaster Risk Management (DRM), at the Risk Reduction, Emergency Response or Recovery stages in either Australia or overseas ?

• Are you involved in the preparation of Disaster Risk Management Plans (DRMPs) at local, district, provincial/ state or national levels ?

Then this workshop may be for you!

The Workshop
Run by TorqAid at the Torquay RSL Club, Torquay, Victoria, Australia from the 8th – 10th April 2008

Facilitator
Mr Chris Piper, TorqAid, with assistance from Mr Stephen Young FAIM, of SKYoung & Associates.

Advanced Standing
As well as this being a 'stand-alone' workshop, participants who complete the training, together with follow-up assignments, may be eligible to apply for Advanced Standing in graduate level development studies programs as run by Deakin, RMIT and Murdoch universities.

Costs
A$ 990 (inclusive of GST) for workshop
A$ 1,150 (inclusive of GST) for workshop and follow-up assignment

Further Information

Mr Chris Piper, TorqAid
Ph 041 2497317
Email: pipercm@iprimus.com.au

Ms Sally O'Toole, Office Administrator, Torquay RSL,
Ph 03 52614225
Email: admin@torquayrsl.com.au

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Purpose of Workshop

The purpose of the DRM workshop is twofold, namely:

- To provide practical skills for Humanitarian/Relief practitioners who are involved in the Risk Reduction, Emergency Response and/or Recovery Initiatives in Disaster Risk Management (DRM) situations
- To provide practical skills for Humanitarian/Relief or Development Practitioners who are involved in the development and implementation of Disaster Risk Management Plans (DRMPs) from local up to national levels

The workshop will look at global best practice in both DRM and the development and implementation of DRMPs. This is aimed at governmental, non-government organisation (NGO), Red Cross, UN and other stakeholder personnel. It will draw down on lessons learnt from both Australian DRM situations (eg bushfires, Cyclone Larry), and also major overseas situations, in particular the 2004 Indian Ocean Tsunami.

Who is this course for?

This workshop is primarily designed for people across the humanitarian to development spectrum, and in previous workshops, participants have come from the following:

- Non-Profit Organisations (NGOs), Community Based Organisations (CBOs) and the Red Cross
- Government departments or government-funded bodies
- UN agencies and bilateral funding agencies
- International Private Development Contracting companies
- Tertiary Institutions and Individuals (Volunteers, Consultants, Students)

Skills Taught/Methodology

After an initial introduction to DRM, the range of practical skills required to prepare practitioners for DRM initiatives at different levels will be introduced using a combination of adult teaching methodologies. The focus will very much be on Risk Reduction, although lessons learnt from the Emergency Response and Recovery stages of major disasters will also be covered. A field visit will take on the afternoon of the second day to see how government departments and community groups maximise risk reduction initiatives along the bushfire-prone Otways region along the Surf Coast shire.

The Trainers

This DRM workshop will be facilitated by Chris Piper, the TorqAid Director. Chris has run his consultancy TorqAid since 1992, and has facilitated the DRM workshop, or variants of this, in Sri Lanka, Bangladesh, Indonesia (Aceh), Lao PDR, the Marshall Islands, Singapore, Australia, South Africa, Madagascar, and the UK. He will be assisted by Stephen Young FAIM, who is coming down from Queensland. A senior emergency manager of 26 years international experience, Stephen led the Queensland Government's response to the 2006 Tropical Cyclone Larry

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Workshop Details

· **Registration** with Torquay RSL by Wed 3rd April 2008.

· **The venue** for the workshop is the Torquay RSL Club, 6 Walker Street, Torquay 3228, Victoria.
   Contact: Ms Sally O'Toole, Office Administrator, Torquay RSL,
   Tel: +61 (0)3 52614225. Fax: + 61 (0)3 52619690. Email admin@torquayrsl.com.au

· **Accommodation** is the responsibility of individual participants, but Torquay RSL will be able to provide
   a range of accommodation options in Torquay on request.

· **Transport** is the responsibility of individual participants, and again Torquay RSL will be able to provide
   details of transport options on request. Torquay lies about 100 kms to the SW of Melbourne, and can be
   serviced by both Avalon (35 kms away) and Melbourne Tullamarine (110 kms) airports.

· **The costs** of the workshop are as follows:
   A$ 990 (inclusive of GST) for three day workshop only
   A$ 1,150 (inclusive of GST) for three day workshop plus follow-up assignment
   These costs include workshop fees; lunch and morning and afternoon refreshments; course materials;
   local transport on Day 2. They exclude accommodation however.

Workshop Itinerary

The DRM is an intensive 3 day workshop with the following modules being covered .
   · Module 1/2:   Basic Disaster Risk Management (DRM) Issues
   · Modules 3:   Emergency Response and Recovery
   · Module 4:   Case study on Tropical Cyclone Larry
   · Module 5:   Disaster Risk Reduction
   · Module 6:   Disaster Risk Reduction. Briefing on Emergency Management in Geelong
                         G21 Region
   · Modules 7/8:   Field Visit along the Great Ocean Road
   · Module 9:   Project Management, Human Resource Management (HRM),
                         Security Management Issues and Psycho-social Issues
   · Module 10/11: Indian Ocean Tsunami Case Study
   · Module 12:   Final Course Comments and Closure

Day/ Session	Morning Session 1 0900-1030 hrs	Morning Session 2 1100-1230 hrs	Afternoon Session 1 1330-1430 hrs	Afternoon Session 2 1445-1545 hrs	Evening Session
Tues 8th Apr	Introductions Module 1	Module 2	Module 3	Module 4	
Wed 9th Apr	Module 5	Module 6	Module 7	Module 8	Social Evening BBQ
Thurs 10th Apr	Module 9	Module 10	Module 11	Module 12	

Follow-up Assignments and Advanced Standing/Accreditation
Those participants completing follow-up assignments for Australian university accreditation/advanced standing will need to complete an assignment based on the skills learnt during the workshop. For details of this assignment or the Advanced Standing/Accreditation details, please contact Chris Piper on pipercm@iprimus.com.au

Bibliography/Follow-up Material
A bibliography of relevant material will be included with the workshop. As background reading, participants are encouraged to read or access the following beforehand:

- *Dfid, 2006, Reducing the Risk of Disasters – Helping Achieve Sustainable Poverty Reduction in a Vulnerable World: A DFID Paper, Department for International Development, London, UK - www.dfid.gov.uk*
- *IFRC, 2007, World Disasters Report: Focus on Discrimination, International Federation of Red Cross and Red Crescent Societies (IFRC), 17 Chemin des Crets, PO Box 372, CH-1211 Geneva 19, Switzerland, www.ifrc.org*
- *Munich Re, 2007, Topics Geo – Annual Review: Natural Catastrophes 2006, Munich Re, Munich. Germany – www.munichre.com*
- *The Sphere Project, 2004 The Sphere Project: Humanitarian Charter and Minimum Standards in Disaster Relief, – found on www.sphereproject.org*
- *Telford, J., J.Cosgrave & R.Houghton, 2006, Joint Evaluation of the International Response to the Indian Ocean Tsunami: Synthesis Report, Tsunami Evaluation Coalition (TEC), London – www.tsunami-evaluation.org*

Participants are also encouraged to beforehand to appraise themselves of details both about both the Surf Coast Shire – http://www.surfcoast.vic.gov.au, and the Bangladesh Comprehensive Disaster Management Programme (CDMP) – http://www.cdmp.org.bd

Refund Policy
- *If TorqAid/Torquay RSL cancels, or re-schedules workshop, it will refund 100% of fees*
- *If participants cancel:*
  - *TorqAid/Torquay RSL will refund 90% of fees if cancellation occurs 10 days or more before workshop commencement*
  - *TorqAid/Torquay RSL will refund 50% of fees if cancellation occurs within 5-10 days of workshop commencement*
  - *No refunds will be given if cancellation occurs within 5 days of workshop commencement*

Feedback from previous participants
"The DRM set out a clear approach for dealing with various stages of disasters. I feel much better able to assess disaster relief proposals and now have a clear set of principles/items to consider"
Felicity Wever-Norris, Project Officer, Baptist World Aid Australia, Torquay DRM, March 2007

"A great introduction to the area of DRM for people wanting to get into the field, or to consolidate their skills"
Ms Karla Gunby, Independent Consultant (London), Torquay DRM, March 2007

"Very excellent teaching, and easy to understand. Thanks a lot."
Mr V.Venches, World Vision Lanka, Colombo DRM, February 2008

Further Information
Ms Sally O'Toole, Office Administrator, Torquay RSL, 6 Walker Street (PO Box 69), Torquay 3228, Australia.
Tel: +61 (0)3 52614225. Fax: +61 (0)3 52619690. Email: admin@torquayrsl.com.au

Mr Chris Piper, Director, TorqAid, PO Box 13, Torquay 3228, Australia.
Tel: + 61 (0) 41 2497317. Email: pipercm@iprimus.com.au

SUMMARY OF THE MATERIAL COVERED IN THE DRM MODULES

Module 1/2: Basic Disaster Risk Management (DRM) Issues
Key Definitions and Terminology. The Effective Aid/Community Development (CD) Worker. Hazards,Threats and Disasters. The All Hazard Approach. The Disaster Risk Management Cycle (DRMC). The Comprehensive Disaster Risk Reduction (CDRR) Diagram. The Basic Needs Matrix. Stakeholder Analysis & Coordination. Use of Traditional Knowledge & Scientific Techniques. Context Assessment . Spatial Dimensions. Standards and Codes of Conduct.

Module 3: Emergency Response and Recovery
The DRMC. Management & Coordination. Early Warning & Evacuation. Search & Rescue (SAR)/Burying the Dead. Clearing Debris and re-establishing Logistical Routes. Provision & Standards of Humanitarian Assistance. Damage and Needs Assessment. Information Gathering & Interface with the Media. Case studies from the 2004 Indian Ocean Tsunami. .

The DRMC. Needs Assessment. Management, Coordination & Information Sharing. Ongoing Humanitarian Assistance. Repair & Reconstruction of Homes. Repair of Public Buildings & Utilities. Reconstruction of the Economic Livelihoods Sector. Social & Community Rehabilitation. Continued DRR Initiatives. Financial Issues. Monitoring and Evaluation (M&E). Case Studies from the 2004 Indian Ocean Tsunami.

Module 4. Case Study on Cyclone Larry
Presentation by Mr Stephen Young, who led the Queensland Government's disaster response and recovery operations for communities affected by the 2006 Tropical Cyclone Larry.

Modules 5/6: Disaster Risk Reduction
The Comprehensive Disaster Risk Reduction (CDRR) Diagram. Security & Good Governance. Economic & Social Development/Poverty Reduction. Environmental Sustainability/Climate Change Adaption.   Disaster Risk Reduction (DRR).   Governance & Organisational Issues (Advocacy, Policy {including mainstreaming} & Legislation; Organisational Structures; Capacity Building & Training; DRR Funding; Information Management; Public Awareness & Education)

The CDRR Diagram. Risk Analysis & Assessment (Hazards, Vulnerability, Resilience, Risk, Poverty; The Comprehensive Hazard and Risk Management (CHARM) Process). Effective Planning at All Levels (The Disaster Risk Management Planning (DRMP) Diagram and DRMP format/template)

Module 6: Briefing on Emergency Management Planning throughout the G.21 Geelong Region
Briefing by a senior local government and/or emergency management member on the role and function of the Emergency Management Planning throughout the G.21 Geelong Region

Modules 7/8: Field Visit along the Great Ocean Road
Field visit along the Great Ocean Road to look at risk reduction initiatives implemented by the Department of Sustainability and Environment (DSE) and Community Fireguard aimed at protecting vulnerable communities

Module 9: Project Management, Human Resource Management (HRM), Security Management Issues and Psycho-social Issues The Project Management Cycle (PMC). Planning & Evaluation criteria. Human Resource Management (HRM) Issues and the People in Aid Code of Good Practice. Understanding the Context. Providing Aid in Insecure Environments: Trends in Policy and Operations. Stress management, based on the Antares Foundation Guidelines for Good Practice in Managing Stress in Humanitarian Workers.

Modules 10/11: Indian Ocean Tsunami Case Study
A study of the 2004 Indian Ocean Tsunami. This focuses in on the results of the Tsunami evaluation Coalition (TEC) reports, and will include the documentary Tsunami: Wave of Disaster

Module 12: Final Course Comments and Closure

TORQUAY DISASTER RISK MANAGEMENT (DRM) WORKSHOP

Torquay, Victoria, Australia   8th - 10th April 2008

Registration Details

Name

Organisation

Address

Postcode ☐ ☐ ☐ ☐

Phone Numbers

Fax

Email

Note any dietary or access needs

Course Details

I am interested in enrolling in (tick):

- ☐ The 3-day workshop only
  ($ 990 inc. GST)
- ☐ The 3-day workshop plus follow-up assignments
  ($ 1,150 inc. GST)

Please note that registrations should be received by Wednesday 2nd April 2008

Refund Policy   See Page 4

EFTPOS Payment Details

For details of EFT payments ,
please contact Ms Sally O'Toole, Torquay RSL

Registration Form
(please complete all details)

Information about you and your needs will help us provide the best possible course. Please respond to the following questions.

- *What do you hope to learn from the workshop?*

- *What are your expectations of the training?*

- *What knowledge and/or experience do you have about project management?*

Workshop Enrolment

Please post/email/fax a copy of this Registration Form, together with your cheque/money order or request for electronic funds transfer to:

Attn: Ms Sally O'Toole, Torquay RSL, 6 Walker St (PO Box 69), Torquay, VIC 3228
Tel: + 61 (0)3 52614225
Fax: + 61 (0)3 52619690
Email; admin@torquayrsl.com.au

For further details of the workshop, either contact;
Ms Sally O'Toole, Torquay RSL

or

Mr Chris Piper, Director, TorqAid
PO Box 13, Torquay 3228, Australia
Tel + 61 (0) 41 2497317
Email: pipercm@iprimus.com.au

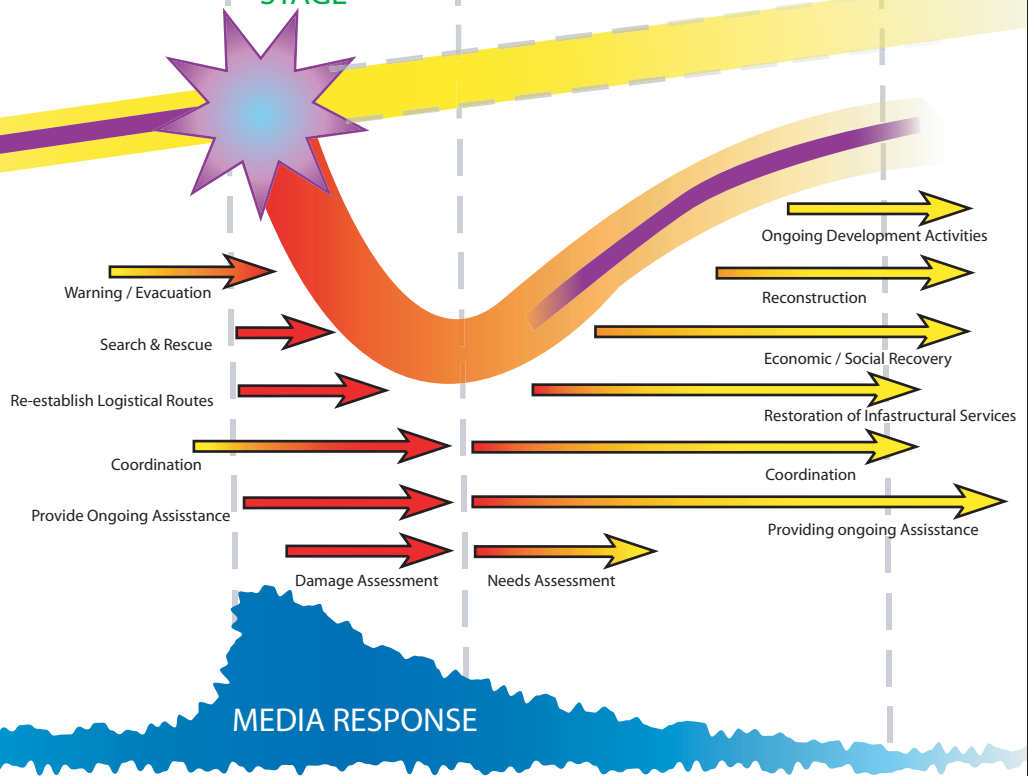# The DISASTER RISK MANAGEMENT CYCLE (DRMC)

NORMAL/ RISK REDUCTION STAGE **EMERGENCY RESPONSE STAGE** **RECOVERY STAGE**

Key

- **NORMAL ECONOMIC/ SOCIAL DEVELOPMENT GROWTH**
- **MAJOR HAZARD/DISASTER**
- **EMERGENCY RESPONSE**
- **RECOVERY**
- **RISK REDUCTION ***

Warning / Evacuation

Search & Rescue

Re-establish Logistical Routes

Coordination

Provide Ongoing Assisstance

Damage Assessment

Needs Assessment

Ongoing Development Activities

Reconstruction

Economic / Social Recovery

Restoration of Infrastructural Services

Coordination

Providing ongoing Assisstance

MEDIA RESPONSE

Chris Piper/TorqAid © 2008 DRMC version V

* For details of this see the Comprehensive Disaster Risk Reduction (CDRR) diagram

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The COMPREHENSIVE DISASTER RISK REDUCTION (CDRR) Diagram

1. Normal Economic + Social Growth Pattern
2. Growth Pattern following Disaster (with Risk Reduction)
3. Growth Pattern following Disaster (no Risk Reduction)

RISK REDUCTION
- Security + Good Governance
- Economic + Social Development/Poverty Reduction
- Environmental Sustainability/ Climate Change Adaptation (CCA)
- Disaster Risk Reduction (DRR)
  - Governance and Organisational Issues
  - Risk Analysis and Assessment
  - Effective Planning at All Levels

Key

- Normal Economic/Social Development Growth Pattern
- Impact of Major Hazard/ Disaster (no risk reduction)
- Impact of Major Hazard/ Disaster (with risk reduction)
- Emergency Response
- Recovery
- Risk Reduction

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