

World Vision International

Employment Opportunity

Job Description

Location: London

Title: Disaster Risk Reduction COP, Research & Learning Coordinator

The purpose of this position is to generate a vibrant community of practice across a global organisation through effective information management. The aim of this initiative is to enhance learning and access to information on Resilient Development Practice and to promote WV's work in Disaster Risk Reduction and Community Resilience both internally and externally.

Coordination and management of all web resources incl. reports, information, news briefs etc for CoP on WV Central intranet.

Administration of CoP membership and all working / interest groups. This would incorporate coordination of specific CoP events and annual learning forum etc.

Compilation of global risk profiling data and other vulnerability mapping and monitoring information.

CoP learning & capacity development initiatives with National and Regional Offices

Research and documentation of WV and industry best practices including compilation of case studies, reports and publications.

Networking and collaboration with NGO, UN and donor counterparts on DRR policy, practice, financing and latest innovations in the industry

REQUIRED:

Education and experience to include Masters Degree in International Development Studies or related discipline, and 2-3 years field experience, or, Bachelors Degree plus 4-5 years of field experience.

Good knowledge of current DRR / CCA policy and practice at International and National levels with particular focus on Children.

Excellent administrative and organisational skills especially regarding information coordination / development and website info management.

Field experience referred to above could include either direct work in the field, or work with a Support / Head Office with some travel to field locations and understanding of field-based challenges.

Work experience in learning mechanisms and organisational / people development.

Experience of research, analysis and report writing.

Able and willing to travel, both domestically and internationally if required.

PREFERRED:

Knowledge of field level DRR practices incl. programme design