



REGISTRATION FORM

IAEM 56th Annual Conference
November 15-20, 2008 • Kansas City (Overland Park), KS

3 Ways to Register Today!

ONLINE: www.iaem.com
FAX TO: 703.241.5603

MAIL TO: (with payment)
 IAEM, 201 Park Washington Court
 Falls Church, VA 22046

Note that participation in the IAEM Conference and all associated activities is at attendee's own risk.

Name _____

Title _____

Organization _____ Badge Nickname _____

Address _____

City _____ State/County _____ Zip/Postal Code _____

Country _____ Phone (_____) _____ Fax (_____) _____

Email _____

I have officially obtained the CEM® or AEM designation through IAEM Yes No

Special Dietary Needs _____


IAEM MEMBERSHIP	COST/PERSON (PRICES USD)	SUBTOTAL
October 2008-September 2009 (to qualify for the \$100 registration fee member discount)		
IAEM U.S. Member Individual	\$170	
IAEM Canada members	\$100	
IAEM Oceania members	\$83	
IAEM Asia members	\$80	
IAEM Europa members	\$80	
All other non-U.S. members	\$50	
Affiliate Member - Any non-governmental organization/party that provides products, services or other resources that support IAEM and its members	\$795	
Student Member - Student members need to carry a course load of 12 or more college credits OR 9 college credits while obtaining a master's degree. University/College Name: _____	\$25	

CONFERENCE ACTIVITIES	COST/PERSON (PRICES USD)	SUBTOTAL
GENERAL REGISTRATION	\$450 member	
Includes all sessions, associated materials, and programmed meals.	\$550 non-member	
	\$200 student	
Spouse Registration Includes all group meal functions, and any desired conference sessions.	\$200	
Spouse Name _____ Badge Nickname _____		
DAY RATES		
Sunday, November 16	\$75 member \$100 non-member	
Monday, November 17	\$200 member \$225 non member	
Tuesday, November 18	\$225 member \$250 non member	
Wednesday, November 19 (Presidential banquet and post-banquet dance tickets <u>NOT</u> included)	\$150 member \$175 non member	
Wednesday, November 19 (Presidential banquet and post-banquet dance tickets <u>INCLUDED</u>)	\$200 member \$225 non member	
EXHIBIT ONLY		
Monday, November 17, 5:00-7:00pm	\$50/day	
Tuesday, November 18, 8:00am-4:00pm	\$100/day	
Wednesday, November 19, 8:00am-1:00pm	\$75/day	
EMERGENCY MANAGEMENT CAREER WORKSHOP Monday, November 17, 2-6pm (Pre-registration required) Includes option to partipate in one-on-one mock interviews. (check box to register)	Free	<input type="checkbox"/>

SUBTOTAL FOR PAGE 1

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CONFERENCE ACTIVITIES CONTINUED	QUANTITY	COST/PERSON (PRICES USD)	SUBTOTAL
ADDITIONAL PRESIDENTIAL BANQUET TICKETS This option for those who are only attending this event on November 19 and are not registered for the conference. <i>NOTE: General registration and spouse registration includes a banquet ticket.</i>		\$50	
OPTIONAL ACTIVITY Tour the National Weather Service National Centers for Environmental Prediction Aviation Weather Center on Saturday, November 15 from 5:30 – 7 pm. Following tour, visit Zona Rosa for dinner on own from 7 – 9 pm or return to hotel. IAEM will provide transportation plus water and snacks on bus ride to tour. IAEM reserves the right to cancel tour if minimum participation is not met and refunds will be provided. Maximum participation of 56 attendees. Minimum attendance must be met by October 14, 2008		\$15	
SCHOLARSHIP DONATION Cash donations are sought for this charitable program that annually awards funding to EM students. \$25 IS A SUGGESTED DONATION AMOUNT. Less or more is acceptable just indicate of your donation.			
PRE-CONFERENCE SESSIONS <i>Pre-registration required to attend, no onsite registration. See full description of EMI courses and pre-conference training workshops in online conference program. IAEM reserves the right to cancel pre-conference activities if minimums are not met. Minimums must be met by October 31, 2008. If cancelled by IAEM refunds will be provided.</i>			
 EMERGENCY MANAGEMENT INSTITUTE AT IAEM COURSE OFFERINGS			
Fees include morning and afternoon snack breaks and lunch for full day courses.			
11/14 -15 G775 EOC Management and Operations (2 full days)		\$200	
11/14 -15 G270.4 Recovery from Disaster: The Local Government Role (2 full days)		\$200	
11/14 -15 G108 Community Mass Care Management (2 full days)		\$200	
11/14 -16 G197 Emergency Planning and Special Needs Populations (2 1/2 full days)		\$275	
11/15 -16 IS15A Classroom Special Events Contingency Planning (2 full days)		\$200	
PRE-CONFERENCE TRAINING WORKSHOPS Fees include morning or afternoon snack breaks.			
11/15 8am – noon Developing Leaders in Emergency Management		\$75	
11/15 8am – noon Debris Estimating / Contract Monitoring Responsibilities		\$75	
11/15 2 – 5 pm Exercises: Raising Your Game		\$75	
CERTIFIED EMERGENCY MANAGER® / ASSOCIATE EMERGENCY MANAGER OFFERINGS			
CEM@/AEM EXAMINATION PREPARATORY COURSE (<i>Pre-registration required; no onsite registration</i>) The cost of this course does not include eligibility to take the examination. A separate fee is required. (See below the eligibility to take examination)		\$495	
CEM@/AEM EXAMINATION (<i>Pre-registration is required; on-site registration space will be limited to a first come, first served basis.</i>)		\$325 members \$450 non-member	
<i>To sit for the exam you must be enrolled in the certification program and paid the application fee in full (\$325 for IAEM members; \$450 for non-members). Only those who have paid the application fee in full are eligible to sit for the exam. Candidates will have one year from the date of the exam to submit their credentials for review. Visit http://iaem.networkkats.com/members_online/members/app_fee.asp to request an application and submit payment.</i>			
CEM@/AEM CONSULTATIONS (<i>check box to make an appointment</i>)		FREE	<input type="checkbox"/>
CEM@/AEM OVERVIEW PRESENTATION (<i>check box to register</i>)		FREE	<input type="checkbox"/>
SUBTOTAL FOR PAGE 2			

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POST CONFERENCE SESSIONS <i>(Pre-registration required; no onsite registration. See full description of courses in online conference program) IAEM reserves the right to cancel post-conference activities if minimums are not met. Minimums must be met by October 31, 2008. If cancelled by IAEM refunds will be provided.</i>		COST/PERSON (PRICES USD)	SUBTOTAL
11/20-21	EMAP Accreditation Manager Orientation 2 full days:(<i>check box to register</i>)	FREE	<input type="checkbox"/>
11/20-21	EMAP Assessor Training Course 2 full days:(<i>check box to register</i>) Before registering for this course, please review assessor qualifications in conference program or at www.emaponline.org.	FREE	<input type="checkbox"/>
11/20	WebEOC Users Orientation Those registered as students will be allowed into the workshop for free. Customer ID _____ (if student leave blank)	\$125	
11/20	Global Satellite Seminar hosted by GVF	\$125	
		SUBTOTAL	
		SUBTOTAL FOR PAGE 1	
		SUBTOTAL FOR PAGE 2	
		TOTAL	

PAYMENT METHOD	
<input type="checkbox"/> Invoice me	<input type="checkbox"/> Check enclosed
<input type="checkbox"/> Charge my <input type="radio"/> MasterCard <input type="radio"/> VISA <input type="radio"/> AMEX <input type="radio"/> Discover	
Name on Card: _____	
Billing Address: _____ _____	
City: _____	
State: _____ Zip: _____	
Card Number _____	
Exp. Date ____/____ Security Code (required): _____	
Signature (required): _____	
TOTAL CHARGE AMOUNT _____	

CONFERENCE NAME BADGES

Conference name badges will be provided onsite. All conference attendees are required to wear their name badges during the conference events. **There will be a \$50 reprint fee for badges.**

CANCELLATION POLICY

Written cancellations can be emailed to info@iaem.com, faxed to 703-241-5603 or mailed to IAEM headquarters (201 Park Washington Court, Falls Church, VA 22046). **VERBAL CANCELLATIONS WILL NOT BE ACCEPTED.** IAEM headquarters will provide you a cancellation number to confirm receipt of your cancellation.

If you have not submitted payment and do not attend the conference, the full registration fee will be due if written cancellation is not received by close of business on Wednesday, November 5, 2008.

If you have submitted payment and written cancellation is received on or before November 5, 2008, there is a cancellation fee of \$50. No refunds will be made after November 5, 2008.

Substitutions of attendance are permissible. Identify substitute and complete contact information of individual in written cancellation notice.

Yes, I have read and agree to the above cancellation policy (an unchecked or unsigned registration form constitutes agreement with the cancellation policy).

Signature: _____

Date: _____

ADDITIONAL INFORMATION REQUESTED

(Place check boxes before each choice)

Lodging Savings – Add me to the list of conference attendees who are interested in sharing a hotel room (and associated costs).

Newcomer – This is my first IAEM meeting.

My Schedule

Arrival Date and Time: _____

Departure Date and Time: _____

Advise IAEM if you require special materials or services at the 56th IAEM Annual Conference & EMEX 2008. **NOTICE MUST BE RECEIVED IN WRITING** by October 1, 2008. IAEM will make every attempt to accommodate all requests.



INTERNATIONAL ASSOCIATION OF EMERGENCY MANAGERS
201 Park Washington Court
Falls Church, VA 22046