

▶ Secretary-General, Call for Applications

The GEM Foundation is announcing a call for applications for the position of Secretary-General, its organisational leader and chief executive. After successfully launching the OpenQuake platform in January 2015 and leading the organisation into GEM's Working Programme 2 (2014-2018) for two years, the current Secretary-General will retire by 31.12.2015. The role of Secretary-General has a predominantly external focus, with the responsibility to grow the organisation's leadership in collaborative assessment and reduction of earthquake risk. The successful candidate will demonstrate an extensive track-record of success leading organisations or international initiatives in the domain of science policy or risk reduction.

Key Responsibilities

- Diplomatically maintain and develop institutional-level partnerships.
- Actively solicit new partners and alliances.
- Oversee effective operational management.
- Establish and implement organisational strategy.
- Constructively engage and balance competing demands of multiple governance and advisory bodies.
- Resolve competing resource demands across the organisation.
- Represent GEM publicly.

The ideal candidate will have the following skills and experience:

- PhD (or equivalent) in geosciences, engineering, political science, economics, or a related field
- Minimum of 10-15 years experience in organisational leadership with increasing levels of authority
- Familiarity and experience with disaster risk assessment or reduction programmes, such as multi-national hazard and risk mapping/modelling, or risk transfer/mitigation by international development agencies, or catastrophe risk management in the insurance/risk modelling domain
- Demonstrated track record of diplomatic consensus-building among diverse public and private stakeholders
- Full professional fluency of spoken and written English, with exceptional public speaking skills and ability to clearly communicate earthquake science and engineering
- Availability to be based at the GEM headquarters in Pavia, Italy
- Willingness to travel abroad incl. overseas frequently

Foundation Description

The GEM Foundation serves the moral and economic imperative to reduce the loss of lives and livelihoods from earthquakes. GEM is a global non-profit providing organisations and individuals with open resources to assess earthquake risk anywhere in the world. By pooling data, knowledge and individuals, GEM acts as an international forum for collaboration and exchange, and leverages the knowledge of leading experts for the benefit of society. GEM Foundation is supported by public institutions representing national governments, as well as private companies. Guided by the needs and experiences of collaborators and citizens at large, GEM works in continuous interaction with the wider community.

Next Steps

Please apply with a cover letter/email, your resume/CV, names and contact information for at least four references, timeline of availability, and optional writing sample and/or video of a sample presentation. Please send applications to Claudio Boettcher, Vice Chair of the GEM Governing Board, jobs_sg@globalquakemodel.org. Applications should be submitted by April 15, 2015, after which the selection process will begin.